



## Contact:

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## Certifications:



## About Us:

Occasions, Inc. (OI) is a premier, global consulting firm that provides exceptional event planning and travel management services to government, nonprofit, and commercial organizations. Our customized, state-of-the-art, Event Management System contains result-driven planning tools and risk-reduction solutions enabling our team to fulfill the diverse conference, convention, and meeting needs of our clients.

We have a proven ten-year track record of planning and executing impactful domestic and international events. OI is dedicated to providing high-quality support, impeccable customer service, and the best technology to ensure our clients' event objectives are accomplished on time, on budget, and error-free.

For Federal agencies seeking a prime contractor and companies looking for a superior subcontractor, OI is the ideal event and travel management partner.

## Core Competencies:

Our highly trained and dedicated professional team of Certified Meeting Professionals (CMP) and Certified Government Meeting Professionals (CGMP) bring extensive experience in the areas of:

### Event Management:

Event Strategy and Design, Budget Management, Marketing, Branding, and Social Media Website Development and Graphic Design, Entertainment and Speaker Bookings, Registration Management, Food and Beverage Management, Onsite Coordination and Staffing, Venue Selection and Contracting, Data and Survey Management, Timeline and Production Schedule Management

### Travel Management:

Room Block Contract Management, Charter Flights, Domestic and International Hotel, Rail, and Air Travel Bookings, After-Hours and Weekend Coverage, Group Tours and Excursions, Ground Transportation Management, Comprehensive Travel Reports, Crisis Management and Risk Reduction, VIP Packages

### Exhibit Management:

Coordinate Exhibit and Trade Show Logistics, Staff Exhibit Booths, Protected and Monitored Exhibit Storage, Traffic and Engagement Analysis, Ship Internationally

### Live Production:

Expert Directing and Production Services, Comprehensive Audio Visual Services, Webcasts and Webinars, Transcription, Translation, and Interpretation Services, Entertainment and Speaker Bookings, Onsite Coordination, Regulation and Safety Management



## Clients:



## Current Projects

*2019 Dr. Martin Luther King Jr. Day of Service*  
Montgomery County Volunteer Center  
Montgomery County Government

Period of Performance: October 2018 - January 2019

*Child Welfare Reviews Project*  
Children's Bureau  
Administration for Children and Families, DHHS

Period of Performance: March 7, 2016 - Present

*2018 Annual Awards Gala*  
Century 21 New Millennium

Period of Performance: September 2018 - March 2019

*National Health and Nutrition Examination Survey (NHANES)*  
National Center for Health Statistics  
Centers for Disease Control and Prevention, DHHS

Period of Performance: September 17, 2014 - Present

*National Assessment of Educational Progress Assessment Administrator Trainings*  
National Center for Education Statistics, Institute of Education Sciences  
U.S. Department of Education

Period of Performance: August 19, 2014 - Present

*The Early Childhood Longitudinal Study, Kindergarten Class of 2010-11*  
*(ECLS-K 2011 Study Training Conferences)*  
National Center for Education Statistics, Institute of Education Sciences  
U.S. Department of Education

Period of Performance: September 1, 2012 - May 31, 2016